



MAINTENANCE ELECTRICIAN

Issue Date: September 2026



Wellingborough School
Founded 1595

ABOUT WELLINGBOROUGH SCHOOL

Wellingborough School is a very special place. Our mission is to develop confident, rounded, and grounded young people, and the School has been doing that successfully throughout its extensive history.

Blessed with an enviable location, superb teaching and pastoral care, and a deeply embedded culture of kindness and ambition, Wellingborough delivers a first-class education within and beyond the classroom. Every day, our pupils demonstrate the qualities that we know will set them apart as the change-makers of the future – intellectual curiosity, courage, empathy, dedication, and humility, and all whilst retaining that most crucial element of a truly enriching education: a sense of fun.

At Wellingborough we value the individual, and recognise that each pupil has different needs, enthusiasms, and priorities. We are deeply committed to supporting our young people through the journey from young teenagers to young adults, and the process of growth and development that underpins their time at our school.

We are proud of our excellent results in public examinations, and in the success of our Sixth Form leavers in securing exciting and inspiring next steps including taking Oxbridge places, attending Russell Group institutions, or securing Degree Apprenticeships. Our value-added results provide strong evidence of the quality of Teaching and Learning across the School, and our pupils benefit from an increasingly diverse and innovative curriculum.

S a l u s i n A r d u i s





From Autumn 2026 our pupils will begin enjoying Engineering, 3D Design, Computing, and Food Education lessons in our fantastic new teaching building, the second phase of which includes Sixth Form seminar spaces, a 250-seat lecture theatre and performance space, and new Health and Wellbeing facilities. This new building forms only one part of an ambitious 30-year site development plan, designed to ensure Wellingborough continues to offer first-class facilities for the pupils of the future.

Wellingborough has always been rightly proud of its excellent pastoral care, underpinned by our historic and much-loved Senior School Houses, superb Wellbeing team, and strong values lived out every day in school. Visitors often comment on the close-knit community feel of the School, and pupils feel known and valued as individuals.

In our most recent ISI inspection, our co-curricular provision was noted as being a significant strength of the school's provision, an accolade of which we are immensely proud. Pupils benefit from superb sporting and outdoor learning provision, and the standard of performing arts is remarkable. Developing character through engagement in the wider curriculum is central to everything we do at Wellingborough School.

Wellingborough is a school with a long and rich history, but it is also a school with a bright and exciting future. We look forward to welcoming a new member of staff into our community.

THE ROLE

Start Date: ASAP

Contract: Full-time, Permanent

This is a full-time position, but we understand the importance of flexibility, so part-time hours and flexible working arrangements can be discussed for the right candidate.

Salary: £33,000 per annum (based on full-time hours)

Reporting to: Estates Bursar

Hours: 37.5 p/w, Monday to Friday from 7am - 3.30pm. (Plus weekends where necessary). This includes 1-hour daily unpaid break. Some flexibility may be possible.

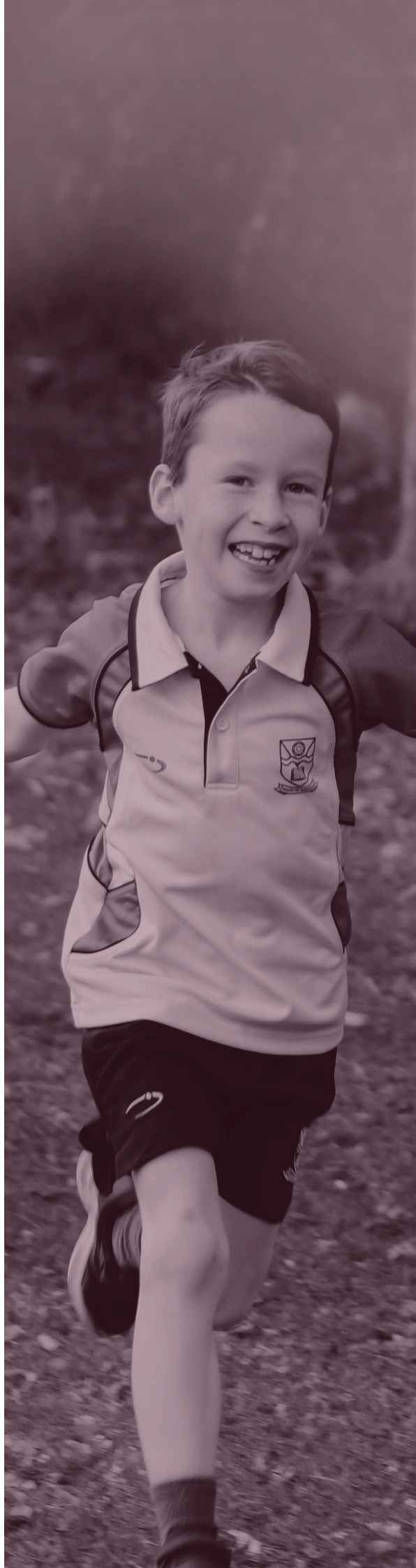
Disclosure level: Enhanced

Maintenance Electrician Responsibilities:

The Maintenance Electrician is responsible for the installation, maintenance and repair of all electrical wiring systems and equipment. This position requires a strong working knowledge of electrical wiring and systems and understanding of electrical code requirements.

Duties include:

- Routinely inspecting electrical systems such as wiring, fixtures, and appliances.
- Maintain, repair and replacement of electrical equipment including but not limited to lighting, power, heating, ventilation, control of boiler, replacement lamps/LEDs, sports lighting, carpark lighting/chargers and emergency lighting.





- Estimate, requisition and recommend the acquisition of necessary materials to ensure that appropriate and satisfactory repairs and maintenance are carried out in accordance with best building practice.
- Understanding and following Health and Safety at Work regulations, management systems, relevant guidelines, relevant regulations and regulatory codes.
- Undertake minor additions and alterations to electrical systems with completion of minor works certificate.
- Respond to emergencies/ urgent /routine reactive work on site.
- General trouble shooting of system failures including Identifying faults or hazards.
- Reviewing existing site information to understand wiring placement and provide accurate information on 'as built work' to update site information as required.
- Undertake building surveys with regard to electrical systems, including maintenance reports
- Conducting preventative maintenance repairs on old or faulty fixtures.
- Work closely with school staff to address electrical concerns and prioritise tasks.
- Installing new electrical appliances in the building.
- Adhering to safety and performance standards and be Health and Safety focused undertaking point of work risk assessments.
- Weekly inspection and testing of the Fire Alarm System to the requirements of BS5839.
- Carry out meter readings across site as required.
- Carry out monthly emergency lighting testing along with any repairs as required.
- Ensure the safe disposal of hazardous waste associated with electrical works.
- Be prepared to undertake occasional additional hours /call out for events such the summer ball.

Additional Duties

Any other duties that the Estates Supervisor or Estates Bursar may reasonably ask of you which are within your capabilities to fulfill.

REVISION OF JOB DESCRIPTION

There will be a periodic review to ensure that the principal duties have remained as stated above or that any changes have been made in agreement with the incumbent.

The duties of the post could vary from time to time as a result of new legislation, changes in technology or policy changes in which case appropriate training may be given to enable the post holder to undertake this new/varied work.

Benefits

- Generous pension scheme
- Free lunch available for all staff during term-time
- An employee wellbeing programme offering free and confidential support
- Free use of the School's fitness facilities, and subsidised use of our other facilities on an availability basis
- Free on-site parking
- Support for Government schemes (Cycle to Work etc)
- A warm and supportive working environment

SAFEGUARDING

The post holder's responsibility for promoting and safeguarding the welfare of children and young persons for whom s/he is responsible, or with whom s/he comes into contact will be to adhere to and ensure compliance with the School's Child Protection Policy Statement at all times. If in the course of carrying out the duties of the post, the post holder becomes aware of any actual or potential risk to the safety or welfare of children in the School s/he must report any concerns to the School's Designated Person or to the Headmaster.



THE PERSON

Competence	Essential	Desirable
Qualifications		
City & Guilds – 18th Edition and BS7671:2018 qualified	Yes	
Recognised apprenticeship / qualifications	Yes	
Full Driving Licence	Yes	
Manual handling training		Yes
Working at heights training, PASMA /LOLER		Yes
Update to BS7671 Amendment 2022 qualification		Yes
Skills and Experience		
Organisation skills	Yes	
Knowledge and experience in electrical maintenance and installation	Yes	
Competent in the use of IT including use of Microsoft Word, Excel and Outlook.	Yes	
Previous experience working within a maintenance and or installation environment	Yes	
Experience with 3 phase supplies	Yes	
Able to undertake risk assessments and method statements to ensure safe working practice	Yes	
Knowledge of current Health and Safety regulations	Yes	
Previous experience in a school environment		Yes
Personal Qualities		
A team player and the ability to work on your own initiative	Yes	
A flexible approach to working and committed to high levels of service	Yes	
A willingness to undertake further training applicable to the role.	Yes	

A positive and helpful attitude to work and colleagues	Yes	
Ability to communicate effectively with different constituent groups.	Yes	
Efficient and reliable personality with a sense of humour	Yes	
Able to demonstrate suitable characteristics necessary when working with children	Yes	
Confident and self-motivated, with the ability to work unsupervised in a busy environment.	Yes	

THE PROCESS

The application form should be returned together with a covering letter in which the applicant should explain what she/he can offer to the post.

Applications by e-mail are welcome. CVs are not required. Please send them for the attention of Lulu Corrigan, Head of HR, to recruitment@wellingboroughschool.org by **9am on Thursday, 29th October 2026**.

Applicants may be invited to **interview before the closing date**. Where possible interviews will take place in person, W/C 2nd November

[www.wellingboroughschool.org/useful-information/employment-opportunities/
recruitment@wellingboroughschool.org](http://www.wellingboroughschool.org/useful-information/employment-opportunities/recruitment@wellingboroughschool.org)
01933 222427



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